

14 June 1963

MEMORANDUM FOR: Deputy Director (Support)

SUBJECT : Request for Secure Area in Rooms 5D13 and 5D0119

1. SR Division has been notified that it must vacate space in B corridor, fifth floor headquarters building, to accommodate the Office of Special Activities, DD/R. A part of the space being vacated is secure area that presently houses the [redacted] of SR Division. This branch handles the more sensitive activities of SR Division and is the Divisional focal point for storage of SI material. The [redacted] of SR Division is also housed in this area.

2. After discussion with the architects and engineers in Space, Maintenance and Facilities Branch, Office of Logistics, it was agreed that the space in rooms 5D13 and 5D0119 would best lend itself to modification into a secure area at less expense to the Agency. Therefore, in order to accomplish this move in the most economical and efficient manner and to provide adequate secure area space for the units mentioned above, it is requested that approval be granted to modify this space into a secure area.

3. For any further information concerning this matter, it is suggested that [redacted] DC/SR/[redacted] be contacted on extension [redacted]

[redacted]
Chief, SR Division

CONCURRENCES:

[redacted]
Chief, Records Management

SVA-DD/S

Office of Security

Office of Logistics

APPROVED:

DD/S _____ Date _____
Dist: Orig & 2 - Addressee
1 - C/SR, 1 - SR/LOG [redacted] prz

TRANSMITTAL SLIP		DATE 14 JUNE 1963
TO: Chief Records Management		
ROOM NO.	BUILDING	
REMARKS: Copy Kane [Signature] [Signature]		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55

REPLACES FORM 36-B
WHICH MAY BE USED.

(47)